



An Affiliate of
Gateway Foundation

COMMUNITY FUNDING

REQUEST FOR PROPOSALS



WWW.GATEWAYFOUNDATION.ORG



WHO WE ARE & WHAT WE ARE DOING

Beacon House's history is rooted in effective and efficient treatment to reduce substance use disorder (SUD) as well as the frequently co-occurring mental health problems. Our organization was a mainstay of the substance use disorder (SUD) treatment and recovery community in the Monterey Peninsula for over 60 years. Throughout our time, we helped thousands of people “start living again” through achieving recovery from drug and alcohol addiction.

Although the doors of Beacon House Treatment Centers had to close, we are determined to continue giving back to the community we served. The Beacon House Board of Directors and its parent, the Gateway Foundation, strongly believe in reinforcing and strengthening SUD services so that access to resources is increased.

With a renewed focus on building capacity and expanding resources for SUD, we are making good on our promise to reinvest funds into the Monterey Peninsula. The cornerstone of our approach is providing funding to non-profit providers through this request for proposals (RFP).

This funding will infuse financial resources for the operating, supporting and/or renovation of SUD services in Monterey County, directly addressing the need to improve access to treatment and recovery supports. This vital re-investment into the Monterey County community will provide flexible grant funds to help and support local organizations.

We seek to provide multiple grants to local, established substance use service providers. The flexible funds should be utilized to expand access to substance use disorder services and/or recovery support in Monterey County. Specifically, the dollars are for one-time costs that support improving access or capacity to provide services.

Organizations applying for funding must demonstrate the ability to provide evidence-based components of care, practices, and principles. Services must comply with all applicable federal and state laws, regulations, and codes. Current licensure and accreditation is required when applicable. Applicants will need to demonstrate a history of competency in providing substance use disorder services.



PURPOSE OF RFP

The Beacon House Request for Proposals outlines our approach and rationale to providing community-based funding support to expand substance use disorder services in Monterey County. The sole purpose of this RFP is to solicit proposals from non-profit organizations to provide substance use disorder services in the Monterey Peninsula. Beacon House reserves the right to withdraw this RFP at any time, at its own discretion. Submitting a response/application to this RFP does not constitute a guarantee of funding. If no qualified applicants and/or quality applications are received during the application period, Beacon House reserves the right to not award funding and to re-open the application period at a later time.

Please note: Gateway Foundation Inc. may operate services in the region in the future. We are disclosing this with anyone applying for funding to be transparent so that organizations can make an educated decision on what/how much strategic/proprietary information they choose to disclose in their application.

KEY INFORMATION

GEOGRAPHIC ELIGIBILITY
MONTEREY COUNTY

FUNDING AVAILABLE
UP TO \$200,000

NUMBER OF AWARDS
UP TO 10, NOT TO EXCEED \$200,000

MINIMUM GRANT ASK
\$20,000

LOI DUE DATE
JULY 15, 2025

INVITATION TO APPLY
AUGUST 15, 2025

APPLICATION DUE DATE
SEPTEMBER 30, 2025

NOTICE OF AWARD
OCTOBER 31, 2025

FUNDING TERM
NOVEMBER 1, 2025 - OCTOBER 31, 2026



ELIGIBILITY REQUIREMENTS

PLEASE USE THIS CHECKLIST TO DETERMINE IF YOUR ORGANIZATION IS ELIGIBLE FOR FUNDING

ALL CRITERIA MUST BE MET IN ORDER TO APPLY

- | | |
|---|--|
| <input type="checkbox"/> 501(C)3 NON-PROFIT ORGANIZATION | <input type="checkbox"/> PROGRAMS UTILIZE EVIDENCE-BASED SERVICES |
| <input type="checkbox"/> LICENSED BY THE STATE OF CALIFORNIA TO PROVIDE SERVICES (WHEN APPLICABLE) | <input type="checkbox"/> AT LEAST 50% OF CLIENTS FROM LAST TWO FISCAL YEARS ARE RESIDENTS OF MONTEREY COUNTY |
| <input type="checkbox"/> CURRENTLY PROVIDING BEHAVIORAL HEALTH SERVICES IN MONTEREY COUNTY | <input type="checkbox"/> ORGANIZATION HAS BEEN PROVIDING BEHAVIORAL HEALTH SERVICES SINCE AT LEAST 01/01/2020 (NEWER ORGANIZATIONS MAY BE CONSIDERED WITH ADDITIONAL REQUIREMENTS/DOCUMENTATION) |
| <input type="checkbox"/> ORGANIZATION CAN PROVIDE AUDITED FINANCIALS AND INCOME/EXPENSE BUDGETS FOR LAST TWO FISCAL YEARS | |

EXCLUDED ORGANIZATIONS

FUNDING WILL NOT BE PROVIDED TO:

- ☐ ORGANIZATIONS WITH PRACTICES THAT ARE INCONSISTENT WITH BEACON HOUSE/GATEWAY FOUNDATION'S GOALS AND POLICIES
- ☐ ORGANIZATIONS THAT DENIGRATE OR ADVOCATE DISCRIMINATION OR VIOLENCE TOWARD ANY ANY GROUP INCLUDING BUT NOT LIMITED TO: RACE, ETHNICITY, CULTURE, RELIGION, SEX, SEXUAL ORIENTATION, GENDER IDENTITY AND EXPRESSION, AGE, DISABILITY OR NATIONAL ORIGIN.
- ☐ POLITICAL ORGANIZATIONS, HOSPITALS, HOSPITAL FOUNDATIONS, MEDICAL RESEARCH ORGANIZATIONS, OR SCHOOLS
- ☐ FAITH-BASED ORGANIZATIONS THAT EXCLUDE INDIVIDUALS BASED ON RELIGIOUS BELIEFS/DENOMINATION OR REQUIRE RELIGIOUS ENGAGEMENT AS PART OF SERVICE DELIVERY.



FUNDING STIPULATION

Upon acceptance of award, grantee(s) agrees to provide a 1-2 page impact report at the end of funding period; grantee(s) agree to communicate any issues or project delays with the funder.

WHAT CAN THE FUNDING BE USED FOR?

STAFF DEVELOPMENT

TRAINING

EQUIPMENT

REPAIRS & MAINTENANCE

EXPANSION OF SERVICES/ACCESS

START-UP OPERATIONAL COSTS MAY BE ALLOWED, PROVIDED THEY ARE REASONABLE AND JUSTIFIED, AND NOT TO EXCEED 50% OF TOTAL FUNDING REQUEST.

WHAT ARE THE EXCLUSIONS?

FUNDING CANNOT BE USED FOR:

MEMORIALS OR ENDOWMENTS

ADVERTISING, PROMOTIONAL ITEMS, MEDIA CAMPAIGNS

DEBT REDUCTION

GIFTS, HONORARIA, GRATUITIES, AND AWARDS

FUNDRAISING EVENTS

REPORTING REQUIREMENTS

All grantee organizations will be required to submit an award report until all grant funds are exhausted. This will include progress and financial reporting, as outlined in the contract provided upon acceptance of the award.

All grantee organizations will be required to present an update at the Beacon House Community Funding event held in May/June of 2026.



HOW TO APPLY

PLEASE INCLUDE THE FOLLOWING INFORMATION IN YOUR LOI:

- INCLUDE A BRIEF OVERVIEW OF YOUR ORGANIZATION (250-WORD COUNT)
- DESCRIBE THE PROPOSED PROJECT AND ITS IMPACT (350-WORD COUNT)
- EXPLAIN HOW THE FUNDING WILL BE USED (250-WORD COUNT)
- HIGHLIGHT YOUR EXPERIENCE WITH SUD SERVICES (200-WORD COUNT)

SUBMISSION INSTRUCTIONS

THE COMPLETED LOI FOR THE GATEWAY FOUNDATION BEACON HOUSE RFP MUST BE E-MAILED TO:

AVE COSTA AT
ACOSTA@GATEWAYFOUNDATION.ORG
BY 7:00 P.M. CST ON **JULY 15, 2025.**

THE LOI WILL ONLY BE ACCEPTED ELECTRONICALLY, VIA E-MAIL.

LATE SUBMISSIONS WILL NOT BE CONSIDERED.

THOSE INVITED TO APPLY WILL BE NOTIFIED BY AUGUST 15, 2025.

UPON INVITATION, FULL APPLICATION IS DUE BY SEPTEMBER 30, 2025.

THE COMPLETED APPLICATION FOR THE GATEWAY FOUNDATION BEACON HOUSE RFP MUST BE EMAILED TO:

AVE COSTA AT
ACOSTA@GATEWAYFOUNDATION.ORG
BY 7:00 P.M. CST ON **SEPTEMBER 30, 2025.**

LATE SUBMISSIONS WILL NOT BE CONSIDERED.

THE LOI WILL ONLY BE ACCEPTED ELECTRONICALLY, VIA E-MAIL.

PLEASE DO NOT MAIL HARD COPY APPLICATIONS, THEY WILL NOT BE PROCESSED.



APPLICATION FORMAT

**ALL FILES MUST BE SUBMITTED IN
A SINGLE E-MAIL.**

THEY MAY BE SENT AS A ZIP FILE.

**APPLICATION SHOULD CONSIST OF THE
BELOW DOCUMENTS WITH THE
FOLLOWING NAMING SCHEMES:**

ALL DOCUMENTS MUST BE IN PDF FORMAT

I. BEACON HOUSE RFP APPLICATION:

ORGANIZATION NAME_BH RFP_APPLICATION

II. ANNUAL BUDGETS FOR LAST TWO FISCAL YEARS

INCLUDING INCOME AND EXPENSES

ORGANIZATION NAME_BH RFP_FY_YEAR_ BUDGET

III. IRS DOCUMENTATION

*INCLUDING 501(C)3 DETERMINATION & W9 FORM;
PLEASE COMBINE BOTH INTO A SINGLE PDF
DOCUMENT*

ORGANIZATION NAME_BH RFP_IRS

IV. AUDITED FINANCIALS FROM THE PAST TWO YEARS

PLEASE REPEAT FOR EACH OF THE REQUIRED YEARS

ORGANIZATION NAME_BH RFP_AF YEAR

V. LICENSE(S) TO PROVIDE BEHAVIORAL HEALTH SERVICES (IF APPLICABLE)

*PLEASE COMBINE ALL LICENSES INTO A SINGLE PDF
DOCUMENT*

ORGANIZATION NAME_BH RFP_LICENSES

VI. ACCREDITATION DOCUMENTS (IF APPLICABLE)

*PLEASE COMBINE ALL ACCREDITATION CERTIFICATES
INTO A SINGLE PDF DOCUMENT*

ORGANIZATION NAME_BH RFP_ACCREDITATION

VII. ARTICLES OF INCORPORATION

ORGANIZATION NAME_ BH RFP_AOI

VIII. BY-LAWS

ORGANIZATION NAME_BH RFP_BY LAWS

QUESTIONS?

FOR QUESTIONS ABOUT THE BEACON HOUSE RFP
AND APPLICATION PROCESS PLEASE CONTACT:

AVE COSTA, DIRECTOR OF DEVELOPMENT
ACOSTA@GATEWAYFOUNDATION.ORG