



An Affiliate of  
**Gateway Foundation**

# COMMUNITY FUNDING

REQUEST FOR PROPOSALS



[WWW.GATEWAYFOUNDATION.ORG](http://WWW.GATEWAYFOUNDATION.ORG)



# WHO WE ARE & WHAT WE ARE DOING

Beacon House's history is rooted in effective and efficient treatment to reduce substance use disorder (SUD) as well as the frequently co-occurring mental health problems. Our organization was a mainstay of the substance use disorder (SUD) treatment and recovery community in the Monterey Peninsula for over 60 years. Throughout our time, we helped thousands of people “start living again” through achieving recovery from drug and alcohol addiction.

Although the doors of Beacon House Treatment Centers had to close, we are determined to continue giving back to the community we served. The Beacon House Board of Directors and its parent, the Gateway Foundation, strongly believe in reinforcing and strengthening SUD services so that access to resources is increased.

With a renewed focus on building capacity and expanding resources for SUD, we are making good on our promise to reinvest funds into the Monterey Peninsula. The cornerstone of our approach is providing funding to non-profit providers through this request for proposals (RFP).

This funding will infuse financial resources for the operating, supporting and/or renovation of SUD services in Monterey County, directly addressing the need to improve access to treatment and recovery supports. This vital re-investment into the Monterey County community will provide flexible grant funds to help and support local organizations.

We seek to provide multiple grants to local, established substance use service providers. The flexible funds should be utilized to expand access to substance use disorder services and/or recovery support in Monterey County. Specifically, the dollars are for one-time costs that support improving access or capacity to provide services.

Organizations applying for funding must demonstrate the ability to provide evidence-based components of care, practices, and principles. Services must comply with all applicable federal and state laws, regulations, and codes. Current licensure and accreditation is required when applicable. Applicants will need to demonstrate a history of competency in providing substance use disorder services.





## PURPOSE OF RFP

The Beacon House Request for Proposals outlines our approach and rationale to providing community-based funding support to expand substance use disorder services in Monterey County. The sole purpose of this RFP is to solicit proposals from non-profit organizations to provide substance use disorder services in the Monterey Peninsula. Beacon House reserves the right to withdraw this RFP at any time, at its own discretion. Submitting a response/application to this RFP does not constitute a guarantee of funding. If no qualified applicants and/or quality applications are received during the application period, Beacon House reserves the right to not award funding and to re-open the application period at a later time.

Please note: Gateway Foundation Inc. may operate services in the region in the future. We are disclosing this with anyone applying for funding to be transparent so that organizations can make an educated decision on what/how much strategic/proprietary information they choose to disclose in their application.

## KEY INFORMATION

**GEOGRAPHIC ELIGIBILITY**  
MONTEREY COUNTY

**FUNDING AVAILABLE**  
UP TO \$200,000

**NUMBER OF AWARDS**  
UP TO 10, NOT TO EXCEED \$200,000

**MINIMUM GRANT ASK**  
\$20,000

**APPLICATION DUE DATE**  
JULY 15, 2024

**NOTICE OF AWARD**  
AUGUST 15, 2024

**FUNDING TERM**  
SEPTEMBER 1, 2024 - AUGUST 31, 2025



# ELIGIBILITY REQUIREMENTS

## PLEASE USE THIS CHECKLIST TO DETERMINE IF YOUR ORGANIZATION IS ELIGIBLE FOR FUNDING

*ALL CRITERIA MUST BE MET IN ORDER TO APPLY*

- 501(C)3 NON-PROFIT ORGANIZATION
- LICENSED BY THE STATE OF CALIFORNIA TO PROVIDE SERVICES (WHEN APPLICABLE)
- CURRENTLY PROVIDING BEHAVIORAL HEALTH SERVICES IN MONTEREY COUNTY
- ORGANIZATION CAN PROVIDE AUDITED FINANCIALS AND INCOME/EXPENSE BUDGETS FOR LAST TWO FISCAL YEARS
- PROGRAMS UTILIZE EVIDENCE-BASED SERVICES
- AT LEAST 50% OF CLIENTS FROM LAST TWO FISCAL YEARS ARE RESIDENTS OF MONTEREY COUNTY
- ORGANIZATION HAS BEEN PROVIDING BEHAVIORAL HEALTH SERVICES SINCE AT LEAST 01/01/2020 (NEWER ORGANIZATIONS MAY BE CONSIDERED WITH ADDITIONAL REQUIREMENTS/DOCUMENTATION)

## EXCLUDED ORGANIZATIONS

*FUNDING WILL NOT BE PROVIDED TO:*

- ORGANIZATIONS WITH PRACTICES THAT ARE INCONSISTENT WITH BEACON HOUSE/GATEWAY FOUNDATION'S GOALS AND POLICIES
- ORGANIZATIONS THAT DENIGRATE OR ADVOCATE DISCRIMINATION OR VIOLENCE TOWARD ANY ANY GROUP INCLUDING BUT NOT LIMITED TO: RACE, ETHNICITY, CULTURE, RELIGION, SEX, SEXUAL ORIENTATION, GENDER IDENTITY AND EXPRESSION, AGE, DISABILITY OR NATIONAL ORIGIN.
- POLITICAL ORGANIZATIONS, HOSPITALS, HOSPITAL FOUNDATIONS, MEDICAL RESEARCH ORGANIZATIONS, OR SCHOOLS
- FAITH-BASED ORGANIZATIONS THAT EXCLUDE INDIVIDUALS BASED ON RELIGIOUS BELIEFS/DENOMINATION OR REQUIRE RELIGIOUS ENGAGEMENT AS PART OF SERVICE DELIVERY.





## FUNDING STIPULATION

Upon acceptance of award, grantee(s) agrees to provide a 1-2 page impact report at the end of funding period; grantee(s) agree to communicate any issues or project delays with the funder.

## WHAT CAN THE FUNDING BE USED FOR?

STAFF DEVELOPMENT

TRAINING

EQUIPMENT

REPAIRS & MAINTENANCE

EXPANSION OF SERVICES/ACCESS

START-UP OPERATIONAL COSTS MAY BE ALLOWED, PROVIDED THEY ARE REASONABLE AND JUSTIFIED, AND NOT TO EXCEED 50% OF TOTAL FUNDING REQUEST.

## WHAT ARE THE EXCLUSIONS?

FUNDING CANNOT BE USED FOR:

MEMORIALS OR ENDOWMENTS

ADVERTISING, PROMOTIONAL ITEMS, MEDIA CAMPAIGNS

DEBT REDUCTION

GIFTS, HONORARIA, GRATUITIES, AND AWARDS

## REPORTING REQUIREMENTS

All grantee organizations will be required to submit an award report until all grant funds are exhausted. This will include progress and financial reporting, as outlined in the contract provided upon acceptance of the award.



# SUBMISSION FORMAT

**ALL FILES MUST BE SUBMITTED IN  
A SINGLE E-MAIL.**

*THEY MAY BE SENT AS A ZIP FILE.*

**APPLICATION SHOULD CONSIST OF THE  
BELOW DOCUMENTS WITH THE  
FOLLOWING NAMING SCHEMES:**

*ALL DOCUMENTS MUST BE IN PDF FORMAT*

**I. BEACON HOUSE RFP APPLICATION:**

*ORGANIZATION NAME\_BH RFP\_APPLICATION*

**II. ANNUAL BUDGETS FOR LAST TWO FISCAL  
YEARS**

*INCLUDING INCOME AND EXPENSES*

*ORGANIZATION NAME\_BH RFP\_FY\_YEAR\_BUDGET*

**III. IRS DOCUMENTATION**

*INCLUDING 501(C)3 DETERMINATION & W9 FORM;  
PLEASE COMBINE BOTH INTO A SINGLE PDF  
DOCUMENT*

*ORGANIZATION NAME\_BH RFP\_IRS*

**IV. AUDITED FINANCIALS FROM  
THE PAST TWO YEARS**

*PLEASE REPEAT FOR EACH OF THE REQUIRED YEARS*

*ORGANIZATION NAME\_BH RFP\_AF YEAR*

**V. LICENSE(S) TO PROVIDE BEHAVIORAL  
HEALTH SERVICES (IF APPLICABLE)**

*PLEASE COMBINE ALL LICENSES INTO A SINGLE PDF  
DOCUMENT*

*ORGANIZATION NAME\_BH RFP\_LICENSES*

**VI. ACCREDITATION DOCUMENTS  
(IF APPLICABLE)**

*PLEASE COMBINE ALL ACCREDITATION CERTIFICATES  
INTO A SINGLE PDF DOCUMENT*

*ORGANIZATION NAME\_BH RFP\_ACCREDITATION*

**VII. ARTICLES OF INCORPORATION**

*ORGANIZATION NAME\_ BH RFP\_AOI*

**VIII. BY-LAWS**

*ORGANIZATION NAME\_BH RFP\_BY LAWS*





# HOW TO APPLY

PLEASE VISIT OUR WEBSITE AT  
GATEWAYFOUNDATION.ORG/BEACONHOUSE TO  
DOWNLOAD THE BEACON HOUSE RFP APPLICATION.

## SUBMISSION INSTRUCTIONS

COMPLETED APPLICATIONS FOR THE GATEWAY  
FOUNDATION BEACON HOUSE RFP MUST  
BE E-MAILED TO:

AVE COSTA AT  
ACOSTA@GATEWAYFOUNDATION.ORG  
BY 7:00 P.M. CST ON JULY 15, 2024

LATE SUBMISSIONS WILL NOT BE CONSIDERED.

APPLICATIONS WILL ONLY BE ACCEPTED  
ELECTRONICALLY, VIA E-MAIL.

PLEASE DO NOT MAIL HARD COPY APPLICATIONS,  
THEY WILL NOT BE PROCESSED.

## QUESTIONS?

FOR QUESTIONS ABOUT THE BEACON HOUSE RFP  
AND APPLICATION PROCESS PLEASE CONTACT:

AVE COSTA, DIRECTOR OF DEVELOPMENT  
ACOSTA@GATEWAYFOUNDATION.ORG